

PLM Contact Summary

Summary of a Meeting between
the User Company
and the Vendor/Advisor/Respondent
at Location
on Date

Contents

CONTENTS	2
INTRODUCTION	4
Document Purpose	4
About this Document	4
How to Use this Document.....	4
At the Point of Contact.....	4
Subsequent Development	4
Microsoft Word Structure.....	5
ABOUT THE USER COMPANY.....	6
Company Background.....	6
PLM Context	6
Background.....	6
PLM Definition.....	6
PLM Team.....	6
PLM Aims	6
Vision	6
Strategy.....	6
Goals	6
Special Features	7
Benefits.....	7
Pain Points	7
Wider Issues.....	7
Planning.....	7
ABOUT THE VENDOR/ADVISOR/RESPONDENT	8
the Vendor/Advisor/Respondent Background	8
Specific Features	8
Discussion Points	8
SCOPE OF DISCUSSION / PROJECT / INVESTIGATION	9
TIMEFRAME	10
Justification Timeframe.....	10
Implementation Timeframe	10
METHODOLOGY	11
Metrics.....	11
Process.....	11
Tools.....	12
PLM Financial Primer	12
Full PLM Maturity	12
16 Axes of PLM.....	13
5 Elements of Metrics.....	13

PLM Contact Summary - the Vendor/Advisor/Respondent

DISCUSSION 14
 Findings..... 14
 Next Steps..... 14
CONFIDENTIALITY 15
DISCLAIMER 15
CONTACT INFORMATION 15